



## Full Job Description

We are hiring a Nurse Practitioner or a Physician Assistant to serve as a physician extender to attending internal medicine physicians for inpatient general medicine wards and specialty units.

**QUALIFICATIONS.** The contractor shall have the required experience and documented current competence in the clinical setting to perform the tasks and procedures identified in paragraph 5. The contractor shall meet all licensing/certification requirements to perform as a Nurse Practitioner (NP) / Physician Assistant (PA) in accordance with requirements of the contract. The contractor shall meet the following minimum qualifications.

### License Requirements.

- Shall have and maintain a valid, unrestricted license to practice medicine from one of the 50 states, District of Columbia, Puerto Rico, Guam, or US Virgin Islands and shall be able to obtain clinical privileges to practice medicine with the applicable MTF credentials

### Certification Requirements.

- All certifications shall be maintained in a current status at all times while performing services under this contract at the contractor's expense. The contractor:
- Shall possess and maintain current certification as Nurse Practitioner or Physician Assistant and be eligible for employment per AR 40-48, Non Physician Health Care
- Shall have current Basic Life Support (BLS) and Advanced Cardiac Life Support (ACLS) by way of an American Heart Association approved training

All contract NP / PA must be register on the Internet based Provider Enrollment, Chain and Ownership System (PECOS). PECOS registration is for providers who treat MEDICARE eligible patients and is needed to order Durable Medical Equipment (DME) and have MEDICARE pay for it. DME would include canes, walkers, CPAP, home oxygen, TENS, etc.

The contract provider must meet all the required credentials and stipulations of practice as described in the hospital Medical Staff Bylaws.

Must have or obtain a current, valid Drug Enforcement Administration (DEA) registration number prior to performing the contract services. Any change to the DEA requirements to obtain a valid DEA registration number is applicable when the incumbent's existing DEA registration expires. Notwithstanding AR 40-68, Paragraph 4-8a (or AFI 44-119, Paragraphs 4.2.1 and 4.2.5), personal services contractors must have and maintain a current, active, valid, unrestricted state license to practice medicine in one of the 50 states in the United States, or the District of Columbia, the Commonwealth of Puerto Rico, Guam, or the U.S. Virgin Islands as required to obtain or renew a DEA registration number under the then effective DEA rules.

### Experience/Expertise. The contractor:

- Contractor NP shall hold a master's, post-master's, or doctorate from a nurse practitioner program accredited by the Commission on the Collegiate of Nursing Education (CCNE) or the National League for Nursing Accrediting Commission (NLNAC). Contractor NP shall be licensed



registered nurses certified as acute care or adult care NP's by the American Nursing Credentialing Center or the American Academy of Nurse Practitioners.

- Contractor PA shall hold a master's, post-master's, or doctorate from a Physician Assistant program accredited by the Accreditation Review Committee on Education for the Physician Assistant (ARPC-PA) or its predecessors, at a college, university, or educational institution that is accredited by an accrediting body or organization recognized by the U.S. Department of Education at the time the degree was
- Contractor PA or NP must have a minimum of one years' experience with at least one year experience in inpatient or outpatient general internal medicine setting within the last five years; or at least 6 months of general internal medicine outpatient experience in the past 12 months, or a combination of inpatient and outpatient experience for at least 4 months in the last 12 months.

#### Communication Skills.

The contractor:

- Shall be able to read, write, and speak English well enough to effectively communicate with all patients and other health care providers.
- Shall possess sufficient initiative, interpersonal relationship skills and social sensitivity such that he/she can relate constructively to a variety of patients from diverse
- Shall be required to meet Continuing Medical Education (CME) requirements. Participate in research involving planning, performance, and analysis of data, and publications. Attend education lectures as Assist with data gathering for QA/PI purposes. The government will not reimburse for these costs.
- Shall have the Occupational Safety and Health Administration (OSHA) required training for the position in which he or she will perform, and that training currency is maintained. Documentation of such training shall be provided to the Contracting Officer's Representative (COR).
- Shall maintain proficiency in all applicable hospital systems including CHCS, ESSENTRIS, AHLTA, speech recognition, windows operating systems and other common office applications and systems that may be added to the Hospitalist role in order to function effectively and remain.

Position requires access to Department of Defense computer systems, therefore contractor shall be a U.S. Citizen or otherwise meet the requirements of AR 25-2.

The contractor shall be able to perform all duties with minimal clinical supervisor or guidance. The contract HCP shall consult the Chief of the Department of Medicine, or designee, when issues cannot be resolved.

#### HOURS OF PERFORMANCE.

The place and hours of performance are established and approved by the Chief, Department of Medicine, or a designated representative. Shifts may include 8, 10, 12 hour shifts to include weekdays, weekends, and federal holidays. However, the contract PA/NP will not be scheduled for more than 40 hours per week. Duty hours include one hour non-compensable lunch break. The NP/PA is responsible for submitting an accurate time card to the Inpatient Medical Director and the Internal Medicine Service Timekeeper on time according to established procedures, in addition to, submitting the time card through the vendor's time card system. Compensatory time (comp time) is not authorized. Overtime is not authorized. Hours scheduled for shifts do not include travel time involved in reaching the medical treatment facility.



## SPECIFIC TASKS.

The Nurse Practitioners / Physician Assistants shall perform within the scope of clinical privileges granted by the MTF. Duties consist of, but are not limited to, the following:

- Be able to perform the full range of general medical services consistent with their training and experience to adequately diagnose and treat acute diseases and injuries. Examine patients, take histories, perform physical examinations, order laboratory tests, make definitive diagnoses and prescribe treatment to meet needs of patients, and refer as appropriate to specialty/subspecialty
- Provide independent patient care, diagnostic evaluations, and treatment regimens, prescribe approved medications, and order diagnostic
- Evaluate and manage health care of acutely ill, critically or chronically ill adult patients in inpatient and outpatient setting. (Daily work includes examining patients, taking histories, performing physical examinations, order laboratory tests, providing medical advice over the telephone, interpreting electrocardiograms, making preliminary interpretation of radiographs to include CT scan, making preliminary diagnoses, prescribing treatment to meet needs of patients, and referring as appropriate to specialty/subspecialty care.) Workload statistics and patient outcome information on all services provided will be monitored by Department of Medicine
- Orchestrate pre-operative, post-operative, discharge and follow-up coordination of care to patients through written and verbal communication with triage of patient care through the health care
- Assists the supervising physician with procedures at the bedside and may perform procedures independently when assessed to have adequate skill (for example central venous/arterial access, insertion/removal of catheters, PM/ICD/semi-permanent device implantation and extraction, minor suturing, temporary pacing wires, EP/diagnostic studies, RF ablation, tilt-table testing, and stress testing )
- Prepare and document appropriate history, physical examinations, and preoperative diagnosis. Maintain documentation of all treatment provided in accordance with hospital directive and prepare such records and reports as may be required. Participate in PI projects and maintain appropriate
- The contract NP/PA shall utilize the inpatient and outpatient electronic health records systems (Composite Health Care System (CHCS), AHLTA, and Essentris) to document patient treatment and submit
- Be familiar with common diagnostic tests and procedures indications, interpretation, and application of results (i.e. ECG interpretation, pacemaker and defibrillator functions, the role of antiarrhythmic drugs and electrophysiology studies in the management of patients with cardiovascular disease )
- Institute appropriate medical therapies including medications, and obtain and/or refer for therapy when indicated.

Job Type: Full-time

Pay: \$50.00 - \$60.00 per hour

Benefits:

- Dental insurance
- Health insurance
- Vision insurance



Medical Specialty:

- Primary Care

Schedule:

- 10 hour shift
- 12 hour shift
- 8 hour shift

Education:

- Master's (Preferred)

License/Certification:

- Nurse Practitioner License (Preferred)
- Physician Assistant License (Preferred)

Work Location:

- One location

Completed license needed:

- Upon starting work

This Job Is:

- A job for which military experienced candidates are encouraged to apply

Benefit Conditions:

- Waiting period may apply
- Only full-time employees eligible

Work Remotely:

- No